

## Guidelines for Authors

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### 1. About the journal

- 1.1 The *Journal of Textbook Research (JTR)* is a periodical published triannually in April, August and December. This journal accepts both Chinese and English papers.
- 1.2 Published by the National Academy for Educational Research (NAER), the *JTR* focuses on textbook and curriculum related research, highlighting research papers, research notes, forums, book reviews, and other reports relevant to these fields. In publishing the *JTR*, we aim to establish a platform for dialogue, spur exchange among those with interest or experience in the area of textbook research, and improve the quality of teaching materials.
- 1.3 We welcome submissions related to textbook policy, textbook system, textbook development process, content analysis, textbook evaluation, utilization of textbooks, international comparison, historical analysis, research methodology, and other topics that stimulate thinking.

### 2. Preparing your paper

#### 2.1 Manuscript type:

We receive three types of manuscript, including:

- 2.11 Research paper: original articles, empirical studies/research, or adaptations of degrees or research projects.
- 2.12 Research note: timely findings of empirical research or papers on creative theories, concepts, research methodologies, or research instruments.
- 2.13 Review paper or perspective: forums, book reviews, textbook reviews, and other relevant reports.

#### 2.2 Word limits:

- 2.21 Research Paper: English manuscripts should be around 8,000 words in principle and less than 10,000 words, inclusive of the abstract(s), references, appendices, tables, figure captions, and footnotes. The submissions must include English abstracts (200 words maximum) and keywords (3 to 5 each).
- 2.22 Research Note: English manuscripts should be 5,000 words or less, inclusive of the abstract(s), references, appendices, tables, figure captions, and footnotes. The submissions must include English abstracts (200 words maximum) and keywords (3 to 5 each).
- 2.23 Review paper or perspective: English manuscripts should be 2,500 words or less.

### 2.3 Manuscript format:

2.31 Papers should be submitted in MS Word/ODF and PDF formats.

2.32 If the manuscript includes illustrations or photographs, clear, high-resolution electronic files must be provided. When using others' photographs, you must receive legal authorization.

2.4 Citation and reference guidelines: American Psychological Association. (2020). *Publication manual of the American Psychological Association* (7th ed.).

### 3. Submission Guidelines

3.1 Please send the electronic copies of your manuscript (MS Word/ODF and PDF), along with the digital files of all illustrations and photos (if any), to the *JTR*'s Editorial Board.

E-mail: [ej@mail.naer.edu.tw](mailto:ej@mail.naer.edu.tw)

3.2 Please provide the electronic copy of "Author and Manuscript Information" along with your manuscript. The file is available at: [https://ej.naer.edu.tw/JTR/guide4authors\\_en.html](https://ej.naer.edu.tw/JTR/guide4authors_en.html)

3.3 Authors should retain the original and electronic copies of the manuscript and any photos or illustrations.

3.4 Authors must confirm that the submissions are not currently under review, accepted, or published elsewhere.

3.5 All submissions will be confirmed within 2 working days. If you have not received the email of confirmation, please feel free to contact us.

### 4. Peer review and editorial policies

4.1 All submissions will be considered by the Editorial Board; we welcome people from all fields to send in their work.

4.2 The *JTR* conducts a double-blind review process where submissions are reviewed by expert academics in fields covered in the paper.

4.3 The submitter will be notified of the results and comments of the review process. The author(s) should revise the work accordingly or offer any challenges.

4.4 All works accepted for publication may be edited for length, including the deletion of photos or other adjustments, at the *JTR*'s discretion. Also, the *JTR* will decide the volume in which the work will appear.

4.5 Please do not submit the same work multiple times, violate academic ethics, or infringe on the copyrights of others. In addition to legal consequences, violators will be barred from publication in the *JTR* for a period of 2 years.

5. Copyright policies

- 5.1 The author(s) must sign the “Copyright License Agreement” allowing the NAER to use their work in different formats, not restricted to region, date, frequency, or content. The author(s) must also agree to the Creative Commons “Attribution-NonCommercial-NoDerivatives” International Public License and allow the NAER to sublicense to a third party.
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- 5.3 For further details, please see the following “Copyright License Agreement.”

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